

Post Falls Junior Tackle Board Meeting Minutes

Date/Time: July 17, 2018

Location: PFHS – outside the commons

In Attendance (Board): Spencer and Laurie Sessions, Sara Rodriguez, Mackenzie and Nick Genetone, Angie Sullivan, Keeley, Tiege Arman,

Visitors: Courtney Myers, Colene Degroat, Cory Gentry, various other team managers, coaches, and parents.

The meeting was called to order by Spencer Sessions at 6:58 pm.

North Idaho League Update:

- A couple of new rules have been adopted for 5th grade.
- Rules will be placed on our website.

Financial Update:

- Registration Income: ~\$9,200
- Expenses: ~\$600
- Balance: ~\$27,000
- Budget is available to board members on the PFJT&C google drive.

Equipment:

- Jerseys – our jersey orders are ready. We are checking on a local vendor before we commit to the original order
- Lights – not finding options for getting the electrician up to the lights. We are open to ideas. At this time, we won't be able to get them functioning for this season.
- Cherry Lane sponsor sign – Estimate is ~\$405 for a metal sign that we can bolt to the score board posts.
- Equipment Checkout
 - Special checkout to be held Wed, July 18 @ 7:30pm for athletes of coaches, team managers, and board members.
 - Sat, July 21 from 8am to noon
 - 8:00 am – 8th Bears
 - 8:20 am – 8th Griz
 - 8:45 am – 7th Bears
 - 9:00 am – 7th Seahawks
 - 9:15 am – 7th Bengals
 - 9:30 am – 6th All
 - 10:00 am – 5th All
 - 10:15 am – 3/4th All
 - 2 make-up equipment checkouts will be scheduled in August.

Reffing Update:

- Tentative trainings are scheduled for Aug 14 and 20.
- Location and time TBD.

Camp Updates:

- We will hand out the camp shirts again this year. We will plan to do it on the 2nd night and will track who gets shirts and what size.
- We need to have our apparel inventory available for purchase at camp.

Registration Update (as of July 16 @ 8pm):

- Football = 109
 - 8th => 24
 - 7th => 27
 - 6th => 32
 - 5th => 16
 - 3/4th => 10
- Cheer = 18
- Football Camp = 32
- Cheer Camp = 10
- Based on current registration numbers, we believe there will be 1 team at the 3/4th and 5th grade levels and 2 teams at the 6th, 7th, and 8th grade levels.
- We are down 30 athletes compared to this time last year.
- 25 signs have been placed around town.
- We tend to get a bunch of registrations on equipment check out day.

Policy Updates:

- Revised and new policies and forms were reviewed by Executive Board members prior to the meeting. Gave an overview of each highlighting the changes for everyone at the meeting. After discussion of each one and a couple of modifications, all were approved.
 - Equipment Agreement – Football (Revised) – replacement costs were updated.
 - Equipment Agreement – Cheer (NEW) – brand new for cheer equipment.
 - Equipment Agreement – Loaned Equipment for non-PFJT&C camps (NEW) – created for the use of our equipment for non-PFJT&C events, including a \$25 rental fee.
 - Scholarship Form (Revised) – Updated the scholarship costs.
 - Player Contract (Revised) - Modified the conduction section to refer to the suspension policy.
 - MPR Policy – 5-8th Grade (Revised) – Updated to 15 plays and specified for 5-8th grades.
 - MPR Policy – 3-4th Grade (NEW) – Created specifically for 3/4th grade.
 - MPR Form – 5-8th Grade (Revised) – Added 5 columns for 15 plays
 - Suspension Policy (NEW).
 - Suspension Team Form (NEW) – for teams to have their parents/coaches/team mangers sign that they have read and agree to the suspension policy.
 - Player Advancement Policy (NEW).
 - Refund Policy (NEW).
 - Game Day Form – Coaches (NEW).
 - Game Day Form – Refs (NEW).
 - Team Formation/Draft Policy (NEW).
- All will get finalized and put onto our website.
- An email will be sent out league wide so everyone knows of these new/revised documents.
- Additional Items to look at for revisions:
 - Sponsorship Form
 - Team Book Policy (need to add suspension policy and form)
 - 3/4th Grade MPR Tracking Form – to be developed throughout the season.

Coaching Update:

- Needing volunteers for coaches for 3/4th grade.
- Holding off putting coaches in place at the 5th and 6th grade levels until we have a better idea of numbers.
- Will have a coaches' meeting prior to the BBQ.

- Need to run background checks – Sara to work on this.

Misc:

- Reminder – Sports Physicals are only needed every 2 years. We will utilize the form PFHS uses for the odd year that asks if there were any changes in the athletes' health. – Sara to prepare.
- Each team is asked to bring in 1 league sponsor.

Emails to be Sent Out:

- Equipment Checkout Info
- Dick's Sporting Goods PFJT&C Weekend – July 21-22.
- Need volunteers for 3/4th grade coaches
- Policy/Form Updates
- BBQ Info (Sara to put together a flier)

BBQ: Monday, August 13.

- Will count as 1 unpadded, no helmet practice
- 5-7pm - Snow cones (\$3 & \$5)
- 6pm - Meeting in the main stands
- Pizza (1 slice per kid/athlete and \$1/slice for adults) – Courtney to check on deals for pizzas.
- Bottled water will provided free.
- Concessions will be available.
- Silent Auction (each team will provide a basket for the auction.)
- Laurie to get the balloons for color coding team locations.

Important Dates:

- July 18 (7:30pm @ Cherry Lane) – Equipment Checkout for coaches, team managers, and board members athletes.
- July 21 (8am-noon @ Cherry Lane) – Equipment Checkout for all athletes
- July 21-22 – Dick's Sporting Goods PFJT&C Weekend
- August 1 (6pm) – Team Manager Meeting
- August 14 – Ref Training
- August 20 – Ref Training
- August 6 (6pm @ Cherry Lane) – Skills Assessment for all 3-6th grade and new 7th ad 8th grade athletes
- August 7 (7pm @ PFHS outside commons) – August Board Meeting
- August 8 (6pm @ Cherry Lane) – Draft (Coaches only – no athletes)
- August 13 (6pm @ PFHS) – BBQ and 1st practice
- September 8 (morning) – Picture Day
- October 12 – PFHS Homecoming Parade

Next Meeting:

- August 7, 2018 @ 7pm at PFHS outside the commons (changed from our regular date)
- Items:
 - BBQ
 - Registration Update

The meeting was closed at 8:35pm.